

Louisa County Secondary Roads

Application for Employment

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability or any other legally protected status.

Position(s) Applied for				Date of Application	
Last Name		First Name		Middle Name	
Address	Number	Street	City	State	Zip Code
Telephone Number(s)			Driver's License No		
Best time to contact you is			AM/PM		
Have you ever filed an application with us before?			Yes	No	Date
Have you ever been employed with Louisa County before?			Yes	No	Date
Do any family members work for Louisa County?			Yes	No	
Are you currently employed?			Yes	No	
May we contact your present employer?			Yes	No	
Are you prevented from lawfully becoming employed in this country due to Visa or Immigration Status?			Yes	No	
<i>Proof of citizenship or immigration status will be required upon employment</i>					
Date available for work:			Desired Salary Range?		
Are you a veteran?			Yes	No	
Do you have a CDL?		Yes	No	Endorsements:	
Have you been convicted of a felony?			Yes	No	
<i>A criminal record does not constitute an automatic bar to employment and will be considered only as it relates to the job in question</i>					
WE ARE AN EQUAL OPPORTUNITY EMPLOYER					

Education & Training

	Name and Address of School	Courses of Study	Years Completed	Diploma or Degree
High School				
Junior College				
College or University				
Special or Vocational School				
Other (Specify)				

Describe any specialized training, apprenticeship, skills and extra-curricular activities:

Describe any job-related training received in the United States Military:

Employment Experience

List all recent jobs starting with your current or last job. Include any job-related military service assignments and volunteer activities.

1	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)		Hourly Rate/Salary	
			Starting	Final
	Job Title	Supervisor		
Reason for Leaving				
2	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)		Hourly Rate/Salary	
			Starting	Final
	Job Title	Supervisor		
Reason for Leaving				
3	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)		Hourly Rate/Salary	
			Starting	Final
	Job Title	Supervisor		
Reason for Leaving				
4	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)		Hourly Rate/Salary	
			Starting	Final
	Job Title	Supervisor		
Reason for Leaving				
List professional, trade business or civic activities and offices held beyond those listed above				

Additional Information

Other Qualifications:

Summarize special job-related skills and qualifications acquired from employment or other experience

Diesel Truck & Heavy Equipment Experience:

Office or Technical Skills:

State any additional information you feel may be helpful to us in considering your application

Note to Applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING

Are you capable of performing in a reasonable manner, with or without a reasonable accomodation, the activities involved in the job or occupation for which you have applied? A review of the activities involved in such a job or occupation has been given.

YES NO

References

1

Name

Relationship

Phone #

2

Name

Relationship

Phone #

3

Name

Relationship

Phone #

Applicant's Statement

I certify that answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge the Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also that I am required to abide by all rules and regulations of the employer.

Are you a veteran? Yes No

Signature of Applicant	Date
FOR PERSONNEL DEPARTMENT USE ONLY	
Arrange Interview	Yes No
Remarks	
Offered Position:	Yes No _____
Accepted:	Yes No Interviewer Date
Start Date:	___/___/___ _____
	Job Title Hourly/Salary Rate
Approved:	Name and Title Date