

# REIMAGINE YOUR RECORDING ROUTINE.

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Hubbard Law Firm, P.C.

AARON HUBBARD  
HUBBARD LAW FIRM, P.C.

I really enjoy working with Iowa Land Records and Lisa Long on our e-submissions. Iowa Land Records really streamlined and sped up our filing process. Any time we have a question or need help getting something filed with a county recorder Lisa is there to answer all our questions. I would highly recommend Iowa Land Records for all of your e-submission needs.

Industry professionals know e-submission is reliable, fast and efficient. We provide quality service to our customers so that you can do the same for yours.

- ✓ **FAST DELIVERY TO THE RECORDER**
- ✓ **FAST ERROR CORRECTION**
- ✓ **FAST RETURN OF RECORDED DOCUMENTS**

## NO APPLICATION FEES!



Imagine electronically submitting documents to all 99 Iowa counties. All you need is a computer and a scanner!

Imagine making better use of your time. No more waiting on the mail, driving to the recorder's office or standing in line.



Imagine same-day document recording and fast error-correction (sometimes in a matter of hours).

On behalf of the organization specified below, I request authorization to submit real estate documents for the purposes of official recording in any county or jurisdiction participating in the ILR Electronic Submission Service. By submitting this application to become an authorized user of the Electronic Submission Service, I certify that I have reviewed the Electronic Service Terms of use and Privacy policies published at the following web address: <https://iowalandrecords.org/esubmission>. I agree to abide by the terms and conditions specified therein.

Please provide the following information. All information is required. Incomplete applications will not be processed.

**ORGANIZATION TYPE (CHECK A BOX)**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Abstract Co.    | <input type="checkbox"/> Credit Union       | <input type="checkbox"/> Realtor          |
| <input type="checkbox"/> Attorney        | <input type="checkbox"/> Federal Government | <input type="checkbox"/> State Government |
| <input type="checkbox"/> Bank            | <input type="checkbox"/> Media              | <input type="checkbox"/> Surveyor         |
| <input type="checkbox"/> City Government | <input type="checkbox"/> Mortgage Co.       | <input type="checkbox"/> Other (specify)  |

**HOW DID YOU HEAR ABOUT E-SUBMISSION WITH IOWA LAND RECORDS?**

- |   |  |                                    |  |
|---|--|------------------------------------|--|
| <input type="checkbox"/> Direct Mailing | <input type="checkbox"/> County Recorder | <input type="checkbox"/> Colleague | <input type="checkbox"/> Other (specify) |
| <input type="checkbox"/> Social Media   | <input type="checkbox"/> Advertisement   | <input type="checkbox"/> Tradeshow |  |

PROMO CODE: \_\_\_\_\_

**ORGANIZATION INFORMATION**

Organization Name:	
Street Address 1:	
Street Address 2:	
City, State & Zip:	
Phone Number:	Ext.
Fax Number:	

**ORGANIZATION ADMINISTRATOR INFORMATION**

Administrator Name:	
Requested User Name:	
First Name:	
Last Name:	
E-Mail:	

**FINANCIAL INSTITUTION INFORMATION**

*Financial Institution Information is required if ACH Payment is requested. This is not required if payment is by credit card.*

Name of Financial Institution:	
Bank Account Number:	
Bank Routing Number:	
Name of Bank Point of Contact:	
Point of Contact Phone Number:	

**E-SUBMISSION VALIDATION INFORMATION**

*Please provide an example of a document you have recorded in Iowa by specifying the reference number of the recorded document and the county in which the document was recorded.*

Iowa County:	
Book & Page or Document Reference Number:	
Date of Recording:	

**AGREEMENT**

*I represent and warrant that on behalf of the organization specified above I have the right, power and authority to enter into and perform the obligations under this agreement. I have taken all requisite action (corporate, statutory, or otherwise to approve execution, delivery and performance of this agreement, and this Agreement constitutes a legal, valid and binding obligation of the applicant, enforceable in accordance with its terms. I further agree to the Electronic Submission Service Terms of Use policy and Privacy policy.*

Signature: \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

Return to: Iowa Land Records - 8711 Windsor Parkway, Suite 2, Johnston, IA 50131, fax to 515-309-0144 or email [support@clris.com](mailto:support@clris.com)